

## Assumptions:

Day 1 8:30 - 5:00 pm 1 hour lunch, 2-15 min breaks  
8:30 - 6:00 pm

Repro → current project  
↳ repro for studies at  
ITR

## Sit / Gap Analysis:

- PAE Podrize 1 hour
- Roethlis & Studies

11:45 - 12:30 pm lunch

12:30	Cancer	45 minutes
1:15	CVD	
2:00	<del>Repro</del> COPD	
2:45 - 3:00	Coll	
3:30 - 4:45	Repro	
	ETS	

Day 2 =

Cafe = 11 tables for break-out

6:30 - 11:45 - breakout discuss, id, ~~presentations~~

11:45 - 12:30 - lunch

11 presentations @ 20 minutes each

[to discuss + ~~presentations~~ / id new tactics]

PM3001300639

## WSA Planning Meeting

Posted in the Room:

### Building the Organization -

- key assumptions
- objectives
- RDE objectives

### \* objective

list of prioritized projects + activities [what are we going to do?] to address the goals of the organization

### Situation / Gap analysis:

project notes:	
title	objective
% complete	

- objective for respective areas(s)
  - what's been done [current proj., activities, ERP]
  - proposed gaps (coord.)
- include all not necessarily in plan  
eg Repro, Variant Cost Cope



Day 2

understand the mechanism in order to provide guidance / assessment

identif. of gaps + proposed 2002 projects [old + new]  
activities

Day 3

review list → preliminary prioritization [broad groupings]

Top-level objective

↳ Daily objectives

## Coordinators

- Submit area objective
- projects/activities that will be covered — name & objective
- determine % of completion (work not time)

??

Submit to P+P

- \* Send ERP project lists to coordinators

## Day 3

- 11 Coordinators present self-prioritization
  - ↳ discuss
  - ↳ check against gpps

Max's explanation of ERP benefit

- ↳ ~~ERP~~ RFP (vs. RFA)
- ↳ contract research

Day 3

Roadblocks →